



## Glengarry Primary School

### CLASS PLACEMENT POLICY

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#### **PURPOSE**

To explain to our school community how we manage requests for class placements, for the following school year.

#### **POLICY**

The process that Glengarry Primary School works through to plan each student's class placement begins months before the end of the school year. We understand that in certain situations, parents and carers may like to request that their child be placed with a particular friend or in a particular class.

#### **Requests for placement with friends**

Glengarry Primary School recognises the importance of fostering and maintaining friendship groups. We also understand that it is equally important for students to mix and learn with peers who have different interests.

Due to the nature of our school and our school grade structures, we are unable to accommodate requests from parents and guardians in relation to placement with friends or in a particular class.

#### **Requests for placement with certain teachers**

All teachers at Glengarry Primary School are caring and committed educators and Glengarry Primary School strives to ensure that all students are provided with a high quality education. Whilst we appreciate that you may wish that your child would benefit from being placed in a class with a particular teacher, we are unable to accommodate or consider these requests. When deciding class placements for the next academic year, the Principal and Assistant Principal, have an in-depth overview and understanding of the school's context and teacher's strengths and will always endeavour to place our students with teachers who are best placed to suit their needs. We do not re-allocate students to different classes during the school year, unless extreme, exceptional circumstances arise. Parents will be advised of the situation if it arises.

When placing students into classes, our school takes into consideration a number of potential topics, including but not limited to the following:

- Siblings
- Gender balance
- Class sizes
- Number of years with a particular teacher
- Student friendships



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Our school uses these as the basis to make balanced and considered decisions regarding class placements.

#### **Requests for students to repeat a year level**

Our school will follow the Department of Education and Training policy in the *School Policy and Advisory Guide* on Year Level Movement – see [Attendance](#) policy.

We will regularly promote students to the next year level and will exercise our professional expertise and judgment in relation to these matters. Students are only able to repeat a year level in exceptional circumstances where Glengarry Primary School considers it is required for the long-term benefit of the student e.g. considering their social, wellbeing and academic needs. We will ensure that parents/carers are advised of the options that we consider best meet individual student needs. Students will not repeat a year level without the consent of parents/carers.

#### **REVIEW CYCLE**

This policy was last updated on November 6<sup>th</sup> 2019 and is scheduled for review as part of our school's four year review cycle.